



Board of Trustees Special Meeting Minutes
2:00 p.m.

Nampa Campus Administrative Building
President's Conference Room, 201B
6056 Birch Lane, Nampa, Idaho

January 6, 2015

CALL TO ORDER AND VERIFICATION OF QUORUM

Chair Mary Niland called the meeting to order at 2:00 p.m., and verified that a quorum of the Board was present at the meeting.

PUBLIC COMMENT: None

ATTENDANCE

Trustees: Mary "M.C." Niland – Chair
Guy Hurlbutt – Vice Chair
Stanley Bastian –Secretary/ Treasurer
Mark Dunham
Emily Walton

BOARD WORK SESSION: ORGANIZATION

1. Meeting Agendas. The Board discussed timeframes for meetings. Board and Faculty/Staff will provide agenda items no later than two weeks prior to each meeting.
2. Minutes of Meetings. Meeting minutes are fine as currently produced. If Board members want something specific reflected in the minutes, they will state, "for the record."
3. Consent Agenda. The Board would like to see more reporting from Human Resources.

4. Board Committees. The Board discussed Finance, Foundation, Policy, and Community Outreach Committees. Trustee appointments to these will be ratified at the next regular meeting of the Board.

5. President's Report. The Board decided that this should be presented earlier in the meeting.

6. Audit Report. The Board would like a chance to discuss the Audit Report without the Staff present. For the FY 15 Audit Report, the Staff will be asked to leave the room for this portion of the report.

7. Administrative Assistant. Anitra Townsend will continue to serve as the Board Liaison for the College.

8. Table and Room Setup. Chair Niland discussed how she would like the tables arranged for meetings going forward.

9. Special Meetings. The Board would like to use Work Sessions to conduct business that cannot be explored in regular meetings.

IDAHO COMMISSION ON AGING REQUEST FOR QUALIFICATIONS

1. The Board decided not to take action on this item

1. (M/S) HURLBUTT/DUNHAM. MOVE TO ADJOURN. THE MOTION PASSED UNANIMOUSLY.

Chair Niland adjourned the meeting at 4 p.m.


Stan Bastian, Board of Trustees Secretary


Date Signed