



Board of Trustees Special Meeting Minutes

9:00 A.M.

COVID-19 Coronavirus Emergency Conference Call

March 20, 2020

CALL TO ORDER

Chair Smyser called the meeting to order at 9:00 am. Due to the COVID-19 Coronavirus Emergency, Chair Smyser conducted this conference call from the President's Conference Room in the Nampa Administration Building of CWI.

ATTENDANCE BY PHONE

ROLL CALL -TRUSTEES:

Chair Smyser – Present
Trustee Dunham – Present
Trustee Niland – Present
Trustee Lentz – Present
Trustee Hightower – Present

ALSO PRESENT:

Dr. Bert Glandon, President
Craig Brown, Executive Vice President, Operations
Mark Browning, Vice President, College Relations
Denise Aberle-Cannata, Provost
Janice McGehee, Executive Assistant to the President
Tami DeBoer, Executive Administrative Assistant

ACTION ITEM #1 – CONSIDER DECLARATION OF EMERGENCY PURSUANT TO IDAHO CODE § 67-2808

President Glandon stated that we are asking the Board of Trustees to take immediate action under the Emergency Declaration for the COVID-19 Coronavirus Pandemic.

Executive Vice President Craig Brown stated that part of the reason for requesting this action from the Board is there are specific state procurement requirements and processes that the College is required to go through, such as competitive bidding, etc. Under the emergency conditions in which we are operating, we need to move in a different direction that could potentially by-pass some of those guidelines. Through this motion, we are looking for approval from the Board that will allow us to do that kind of work. The Governor has established similar criteria for other state agencies; however, we felt it prudent to get the Board of Trustees' authorization as well.

It was noted by Trustee Hightower that the Governor declared a state of emergency seven days ago, for this exact purpose, as Executive Vice President Brown mentioned for Government agencies. I do feel it is appropriate to take this action at this time.

President Glandon stated that CWI is getting updates from the Governor's office daily and these updates will be forwarded to the Trustees as we receive them.

Trustee Hightower asked if there will be any long term purchasing contracts that we will be entered into. Executive Vice President Brown said that we are not anticipating any long-term purchasing contracts, and at this time are looking at the purchasing of goods and services only; many which will be through vendors that we already use.

Chair Smyser asked that any such purchases or contractual obligations incurred under this emergency declaration should be reviewed by the office of General Counsel.

Trustee Dunham thanked the administration and faculty and appreciates all of the extra efforts that are being done to get through this time of crisis.

(M/S) TRUSTEES HIGHTOWER/DUNHAM MOVED PURSUANT TO IDAHO CODE § 67-2808, MOVED THAT THE BOARD OF TRUSTEES DECLARE THAT AN EMERGENCY EXISTS AS A RESULT OF THE NOVEL CORONAVIRUS AND THAT EFFECTIVE MARCH 15, 2020 THE PUBLIC INTEREST AND NECESSITY DEMAND THE IMMEDIATE EXPENDITURE OF PUBLIC MONEY.

ROLL CALL -TRUSTEES:

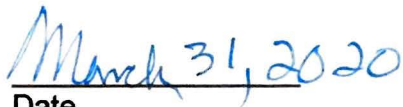
Chair Smyser – Aye
Trustee Niland – Aye
Trustee Dunham – Aye
Trustee Lentz – Aye
Trustee Hightower - Aye

MOTION PASSED.

ADJOURNMENT



Mary Niland, Secretary



Date