



Board of Trustees Meeting Minutes
9:00 a.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho

April 16, 2019

CALL TO ORDER

Trustee Smyser called the meeting to order at 9:00 a.m.

ATTENDANCE

TRUSTEES:

Skip Smyser, Chair
Mark Dunham, Vice Chair
Mary Niland, Secretary/Treasurer
Molly Lentz
Annie Hightower

ALSO PRESENT:

Aaron Von Lindern, Department Chair, Health Sciences
Abby Wolford, Assistant Professor, English
Alexis Malepeai-Rhodes, Executive Director, Institutional Effectiveness
Amber Eubanks, Coordinator, Student Leadership
Amy Vassar, Associate Professor, Spanish
Andrea Ascuena, Associate Professor, English
Andrea Schumaker, Department Chair, Physical & Ag Sciences
Ashely Smith, Communications Representative III, Communications & Marketing
Audrey Eldridge, Director, Marketing & Communications
Bert Glandon, President
Brian Cuttlers, Manager III, Institutional Research
Carl Della Badia, Assistant Professor, English
Charles Dickenson, Associate Professor, Sociology
Christi Rood, Assistant Vice President, Economic Development
Courtney Santillan, Dean, Social Science & Public Affairs
Craig Brown, Executive Vice President, Operations
David Michener, Director, Student Engagement
Denise Aberle-Cannata, Provost

Dusty Perkins, Associate Professor, Biology
Don Bowers, Associate Professor, Info & Security & Dig Forensic
Gary Thomas, Instructor, Math
Gloria Keulman, Administrative Assistant III, Social Science & Public Affair
Heather Grayson, Senior Coordinator, Disability Services
Janel Holt, Assistant Professor, Spanish
Jeff Flynn, Executive Director; Facilities, Planning & Management
Jennifer Mimish, Associate Professor, Administrative Specialist
Jenny Miller, Associate Professor, Administrative Specialist
Johnny Rowing, Associate Professor, Communication
Kevin Platts, Director, Public Safety
Kim Scheffer, Instructor, Connecting With Ideas
Laura von Boecklin Mulkey, Executive Director, Foundation
Lillian Talley, Executive Director, Human Resources
Lindsey Wallgren, Associate Professor, Administrative Specialist
Lynne Tucker, Instructor, English
Maia Kelley, Assistant Professor, Math
Malcolm Diamond, Assistant Professor, Welding & Metals Fabrication
Marianne Nelson, Support Faculty, Life Sciences
Mark Browning, Vice President, Communications and Government Relations
Max Shue, Assistant Professor, Spanish
McKenzie Wood, Assistant Professor, Criminal Justice
Michelle Bennett, Department Chair, Communication & Marketing Program
Michelle Boldt, Assistant Professor, Accounting
Michelle Mahoney, Assistant Professor, Communication
Morriah Marks, Executive Assistant, Marketing and Communications
Reggie Jayne, Associate Professor, History
Ryan Witt, Instructor, English
Robert Herold, President, ASCWI
Samantha Moore, Senator, ASCWI
Sherri Lauer, Assistant Professor, Early Childhood Education
Stephanie Ritchie Breach, President, Faculty Senate
Steve Berenter, In-House General Counsel
Teri Harbacheck, Assistant Professor, Administrative Specialist
Tim Hicks, Instructor, Automotive Technology
Tony Meatte, Vice President, Finance and Administration

VISITORS

Justin Hernandez, CWI Student
Gary Olson, CWI Student
Representative Sue Chew

EXECUTIVE SESSION

PURSUANT TO IDAHO CODE THE BOARD, PURSUANT TO IDAHO CODE § 74-206 (1)(b)(f), AGREED TO CONVENE IN EXECUTIVE SESSION:

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

(d) To consider records that are exempt from disclosure as provided by law

THE VOTE TO DO SO BY ROLL CALL:

(M/S) HIGHTOWER/NILAND MOVED THAT PURSUANT TO IDAHO CODE SECTION 74-206 (1) (B) AND (D), THE BOARD OF TRUSTEES GO INTO EXECUTIVE SESSION TO CONSIDER THE EVALUATION, DISMISSAL OR DISCIPLINING OF, OR TO HEAR COMPLAINTS OR CHARGES BROUGHT AGAINST, A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT AND TO CONSIDER RECORDS THAT ARE EXEMPT FROM DISCLOSURE AS PROVIDED IN CHAPTER 1, TITLE 74, IDAHO CODE.

- Chair Skip Smyser aye
- Trustee Mark Dunham aye
- Trustee Mary Niland aye
- Trustee Molly Lenty aye
- Trustee Annie Hightower aye

The Board returned to public session at 9:44 a.m.

CONSENT AGENDA

(M/S) DUNHAM/LENTY MOVED TO AMEND THE AGENDA TO MOVE THE SEANTE UPDATES TO THE BEGINNING OF THE MEETING AND POSTPONE ACTION ON MOU BETWEEN CWI AND CWIF. MOTION PASSED UNANIMOUSLY

(M/S) NILAND/DUNHAM MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

SENATE UPDATES

- **FACULTY SENATE – PRESENTED BY STEPHANIE RITCHIE BREACH AND MALCOLM DIAMOND**
 - Faculty Senate President Ritchie Breach read a statement to the Board voicing concerns and frustrations from a polled group of full-time faculty.
Discussions:
 - Trustee Smyser thanked all the faculty for their hard work and recognized all their efforts to make the College what it is today.
 - Trustee Smyser asked President Ritchie Breach to reach out anytime and he would ensure the rest of the Trustees also receive the information.

- The interview committee for the Provost did include Faculty.
- Trustee Niland stated her respect for faculty and what a great job they do to help our students.
- Trustee Hightower voiced her support for more information on the needs and wants of the community prior to changes being made.

● **ASCWI – PRESENTED BY ROBERT HEROLD AND SAM MOORE**

- ASCWI President Herold presented a year in review that included a recap of events, outreach efforts, student campus initiatives, and their updated meeting schedule and space.
- ASCWI Senator Moore presented a recap of various club efforts throughout the year.

Discussions:

- How gaming leagues have helped recruitment efforts at other colleges.
- Trustee Hightower thanked them for the efforts and recognized that the outreach efforts are not only internal but also bringing high school students to campus.

● **STAFF SENATE – PRESENTED BY AMBER EUBANKS**

- Staff Senate Vice President Eubanks presented several initiatives Staff Senate led throughout the year.
- Staff Senate Vice President Eubanks shared that Staff Senate is adopting the Agile framework and revamping meeting schedules and the incorporation of Zoom and MeetMe to accommodate less travel to meetings.

Discussions:

- Moving the May 21 Board of Trustees meeting to a later time so both the Staff Senate Celebration and Board meeting can be hosted the same day.

PUBLIC COMMENT

- ASCWI President Herold echoed some of the concerns voiced by Faculty Senate and asked that more communication be shared with students.
- CWI Student Herold shared personal concerns and stressed the need to improve Inclusive Excellence on campus.

Discussions:

- Trustee Smyser reminded attendees that discussions are not fact, changes have not been made yet, and they are still gathering input from various groups.
- All the Trustees thanked CWI Student Herold for sharing his personal concerns.
- Trustee Dunham asked CWI Student Herold to reach out and let the Board know how they can help make students feel more welcome on campus.

STUDENT HIGHLIGHT VIDEO

- Shared video of, Alex Ayad, who is a History major and Vice President of the History Club at CWI.

SBOE 2019-2024 STRATEGIC PLAN AND SPRING STUDENT SUCCESS MEASURES

- Executive Director Malepeai-Rhodes and Manager Cuttlers presented the annual Strategic Plan 2019 – 2024 (updated March 2019) that's presented to the State Board of Education (SBOE) and highlighted each goal, objective, and performance measure. They also presented the Student Success Measures, Spring Report.

Discussions:

- Manager Cuttlers stated this Strategic Plan is an SBOE policy and the measures are set by SBOE so all the institutions report the same.
- The metrics being reported do not always reflect our students' potential (ex. some students don't test well but they are very knowledgeable in their areas).
- Statewide performance measures are available on the SBOE website at <https://boardofed.idaho.gov/data-research/data-dashboard/postsecondary-education/>
- President Glandon urged CWI Faculty to contact the Math Faculty at San Diego Community College as he just learned from the Higher Education Research and Development Institute (HERDI) and they are now achieving Math remediation at 93% because they tried a different model.
- Manager Cuttlers stated they are working with Enrollment and Student Services and are close to finishing a four-week long student satisfaction survey to hear from students how to better serve them and help identify struggles that prevent them from succeeding.

BOARD COMMITTEE REPORTS

• FOUNDATION

- Trustee Lenty stated the Opening Doors Scholarship Dinner is set for Wednesday, Oct. 2, 6 p.m., at JUMP.
- Trustee Lenty stated the next CWIF meeting is May 9.
- Executive Director von Boecklin Mulkey shared recruitment efforts are going well and they are about to welcome three new Directors to CWIF.

• COMMUNITY OUTREACH

- Trustee Dunham stated he is working with Vice President Browning to conduct a survey with the Trustees to learn how involved each Trustee can be for events, what events are important to attend, and what we should be sponsoring.
- Trustee Dunham stated he wants to host three meetings where the Board of Trustees go to different groups and ask those groups for input. The survey will help with planning this initiative.

• POLICY

- Trustee Hightower stated the grievance policy is in a redline draft and being reviewed.

- **FINANCE COMMITTEE**

- Vice President Meatte presented the March Financials.

Discussions:

- Confirmation of annual appropriation for funding of Certificate of Participation (COP) financing for the buildings in Nampa is due to the Trustee, Zions Bank this June.
- Vice President Meatte provided clarification that food is still provided at meetings and events that adhere to the policy.
- Trustees requested a copy of the current administrative policy regarding food.

JOB CORP REVIEW AND UPDATE

- Assist Vice President Rood addressed a recap of the relevant pilot project documents requested by the Trustees that was included in the meeting package.
- Assistant Vice President Rood noted a walk-through of the Job Corps site on April 9 which was attended by administration as well as Trustees Smyser, Niland and Dunham. A separate walk thru occurred with the Idaho Department of Labor on the same day.
- Executive Vice President Brown stated the real estate component of the JobCorps facility is complicated and adds more questions and concerns that need addressed during this process.
- A meeting with the Idaho Department Labor and CWI is set for April 24 to discuss more details.

Discussions:

- There are still lots of details to work through.
- Trustee Dunham clarified that there has been a lack of information because there was a ninety-day period where there was a requirement by the Federal agencies that no information could be shared.
- Trustee Niland stated she spoke with a principal at one of the local high schools that is also wanting more information so the right information can be shared with students looking at JobCorps as an option to continue their education.

REAL PROPERTY: STRATEGIC DIRECTIONS

- Vice President Brown presented two possible scenarios to expand/move programs at NCAB and NMEC and asked for feedback and if the Trustees want to look more into either of the scenarios or if they would like to see more possibilities created to review.

Discussions:

- Trustee Smyser stated the Trustees will need some time to review the presented proposals before discussing further or making any decisions.
- Trustee Lenty asked for ideas on how to engage faculty, staff, and students for their ideas and what changes they support to approach this as change happening for people and not to people.
- Trustee Niland stated the need to address the internal concerns before proceeding.

- Trustee Dunham stated there is a deadline for the appropriated funds from the State and is concerned we need to make some decisions very soon in order to retain the funding from the state.

CHAIR'S REPORT

- Trustee Smyser thanked everyone that arranged the tour of the JobCorps site and looks forward to future discussions.
- Trustee Smyser asked to host a special meeting and go into Executive Session to conduct the annual Board's evaluations and the President's evaluation. The Trustees all agreed so there is not a time crunch to get those done during a regular meeting.
- Trustee Smyser stated he would like to err on the side of getting too much information and not enough.
- Executive Assistant Marks is working on a calendar showing the annual re-occurring events and agenda topics to better anticipate deadlines and plan meetings.

PRESIDENT'S REPORT

- President Glandon shared a few dates with the Board:
 - CWI Nursing Pinning Ceremony on Wed., May 8, and is on the Trustees' calendars
 - SBOE meeting in Moscow the next two days (April 17, 18)
 - Leadership Conference on April 22, 23 in SunValley
- President Glandon was able to be with PTK at their national conference this month. CWI received several more national awards and is one of the largest in the country.
- President Glandon recently returned from the HERDI conference and met with numerous new companies offering support for higher education.

Discussions:

- Vice President Browning stated the Communications & Marketing Division recently received a national Paragon Crystal award from the National Council for Marketing and Public Relations (NCMPR).
- Trustee Smyser asked Executive Assistant Marks to add Faculty Senate, Staff Senate, and ASCWI meetings to the Trustees' calendars and reminded the Trustees these are **optional** meetings and if they plan to attend they are doing so as individual Trustees and not speaking nor acting on behalf of the Board as a whole.

CHAIR SKIP SMYSER ADJOURNED THE MEETING AT 12:50 P.M.


Mary Niland, Secretary/Treasurer


Date Signed