



**Board of Trustees Regular Meeting Minutes**  
*9:00 a.m.*

**Nampa Campus Administrative Building  
President's Conference Room  
6042 Birch Lane, Nampa, Idaho**

*October 15, 2013*

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**CALL TO ORDER AND VERIFICATION OF QUORUM**

Vice Chair Mary Niland called the meeting to order at 9:00 a.m. and verified that a quorum of the Board was present at the meeting.

**ATTENDANCE**

**Trustees:** Mary "M.C." Niland –Vice Chair  
Gordon Browning – Secretary/Treasurer  
Mark Dunham  
Guy Hurlbutt

**Excused:** Stanley Bastian – Chair

**Also present:** Bert Glandon, President  
David Shellberg, VP Instruction and Student Services  
Cheryl Wright, VP Finance and Administration  
Craig Brown, VP Resource Development  
Brenda Pettinger, AVP, Academic Affairs  
Terry Blom, AVP, Enrollment & Student Services  
Denise Kohtz, Executive Director, Human Resources  
Steve Stelter, Chief Information Officer  
Dave Gadda, Finance Committee member  
Anitra Townsend, Board Liaison

**PLEDGE OF ALLEGIANCE**

**CALL FOR PUBLIC COMMENT**

- None

**1. (M) HURLBUTT: MOVE TO ACCEPT THE CONSENT AGENDA ITEMS AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

**DISCUSSION:**

- Trustee Browning asked why there was no Student Success item on the current meeting agenda. President Glandon added to President's Report.
- Trustee Browning asked why no policies and procedures; will also be in the President's Report.

**FINANCE COMMITTEE REPORT**

- Cheryl Wright briefed the Board.
- Mr. Dave Gadda attended from the Finance Committee
- Because the Board was ahead of schedule, and the phone call with UBS was for a fixed time, Vice Chair Niland suggested that, barring any disagreement, the Fall Business Report would occur next. Passed by consensus.
- Jeff Shinn briefed the financial slides.
- Cheryl Wright briefed the Human Resources slides.
- Call with Paul Arevian, UBS. Mr. Arevian provided the Trustees with general information about how to begin an investment strategy.
- Vice Chair Niland thanked Mr. Gadda for serving on the Finance Committee.

**INFORMATION TECHNOLOGY UPDATE**

- Because the meeting was running ahead of schedule, Vice Chair Niland suggested, that, barring any disagreement, the Information Technology Update would come before the INBRE Student Presentation. Passed by consensus.
- Steve Stelter briefed the Trustees.

**INBRE STUDENT PRESENTATION**

- Faculty member Brian McClain introduced the INBRE (Institutional Development Awards Network of Biomedical Research Excellence) program and students, Boone Rhinehart, NNU, and Patricia Tumres, CWI.
- President Glandon thanked Brian McClain; Vice Chair Niland recognized the students for their accomplishments.

**FISCAL YEAR 2015 STRATEGIC PLANNING PROCESS**

- Doug DePriest updated the Trustees
- Trustee Hurlbutt asked when Trustees have a formal involvement. Doug explained that this happens at Trustee meetings. The January reading presents the final draft to the Board.
- Vice Chair Niland thanked Doug for having measurable goals.

**PRESIDENT'S REPORT**

- President Glandon presented the report items.

**CHAIRMAN'S REPORT**

- The Trustees discussed the ACCT Leadership Conference.

At 12:45, Vice Chair Niland MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

- Stan Bastian absent
- Mary "M.C." Niland aye
- Gordon Browning aye
- Mark Dunham aye
- Guy Hurlbutt aye

The Board resumed the public session at 1:32 p.m.

- Vice Chair Niland read the following: Let the minutes reflect that a quorum of Trustees will attend the Ada County Legislative Lunch on November 15, 2013. This is not a public meeting of the Board of Trustees, as there will be neither deliberations nor discussions toward any decisions.

**2. (M) BROWNING: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.**

Vice Chair Niland adjourned the meeting at 1:35 p.m.

  
Gordon Browning, Board of Trustees Secretary

11-19-13  
Date Signed