



**College of Western Idaho**  
**BOARD OF TRUSTEES MEETING**  
**9:00 a.m. Meeting**  
**PRESIDENT'S CONFERENCE ROOM**  
**6056 BIRCH LANE, NAMPA ID**  
**FEBRUARY 21, 2012**  
**MINUTES**

**Call to Order and Verification of Quorum**

Chair Stanley Bastian called the meeting to order at 9:00 a.m. and verified that a quorum of the board was present at the meeting.

**Attendance**

Trustees:

Present: Stanley Bastian  
Mary M.C. Niland  
Guy Hurlbutt  
Gordon Browning

Excused: Mark Dunham

Also present: Bert Glandon, President  
Cheryl Wright, VP Finance and Administration  
Rick Aman, VP Instruction  
Craig Brown, AVP Resource Development  
Donna Robinson, Executive Assistant

**PLEDGE OF ALLEGIANCE**

- Complete.

**DORMITORY HOUSING COMMISSION (DHC)**

- Chairman Gerald Hunter, Keith Bird, and Gerald Hess addressed the Board and reviewed this morning's DHC meeting.
- Group discussion regarding Student Union planning.
- Direct President Glandon to organize process with students to visit other places and provide feedback to the Trustees and DHC.

**(M) BROWNING: AMEND THE ORDER OF THE AGENDA TO HAVE GORDON BROWNING PRESENTATION PRIOR TO THE BOARD POLICY APPROVAL ITEM. THE MOTION CARRIED UNANIMOUSLY.**

## **CONSENT AGENDA**

**(M) NILAND: APPROVE CONSENT AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

### **CALL FOR PUBLIC COMMENT**

- Student Victoria Justin addressed the Board regarding the naming request for a CWI student club.
- Dean Terry Blom provided clarification regarding processes of club approval.
- Group discussion with Trustees and attendees.
- Jennifer Couch reviewed community feedback of the Idaho Press Tribune article regarding this club request.
- Chair Bastian requested the students consider an alternate name for the club and propose to CWI administration.
- If alternate name is approved by CWI administration, this issue will not need to go before the Trustees.
- Member of the public, Bob Van Arnhem, addressed the Board regarding potential levy rate increases.

### **FINANCE COMMITTEE REPORT**

- Vice President Cheryl Wright publicly thanked Chair Bastian for interim service on the Finance Committee.

### **AUTO BODY PROGRAM PRESENTATION**

- Department Head Jeff Schroeder introduced instructor Sean McConnachie and student Jessica Crowley.
- Demonstration of the Virtual Paint Sprayer.
- The Board of Trustees publicly thanked the team for the presentation and service to the students of CWI.

### **MATH INSTRUCTOR VIC HILL**

- Vic Hill (CWI Adjunct Math Instructor) was recognized by the CWI Trustees with a "Shine Like a Diamond" award and a Certificate of Appreciation for his tremendous work toward inventing a tool for newly blind students. This tactile tool allows a blind student to visualize mathematic equations. Vic is working closely with the Wyakin Warriors organization to support severely disabled veterans.

### **POLICY CHANGE REQUESTS REGARDING GUNS ON CAMPUS**

- Trustee Gordon Browning presented and discussed handouts and his proposed policy changes.

- Group discussion and no further action.

Vice President Cheryl Wright introduced the new CWI HR Director Denise Kohtz. The Board thanked Denise for her future service to CWI.

#### BOARD POLICY APPROVALS

- 3<sup>RD</sup> READING ASCWI CONSTITUTION
  - Group review and discussion.
  - **(M) BASTIAN: APPROVE THE ASCWI CONSTITUTION WITH RECOMMENDED CHANGES. THE MOTION CARRIED UNANIMOUSLY.**
- 2<sup>ND</sup> READING EMPLOYEE HANDBOOK
  - Group review and discussion.
  - Trustees requested creation of policy for CWI tuition waivers for Trustees.
  - **(M) BASTIAN: APPROVE THE CWI EMPLOYEE HANDBOOK AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**
- 1<sup>ST</sup> READING POLICIES
  - BP4030 FISCAL MANAGEMENT – MINOR REVISIONS
  - BP4304 SAFETY – NEW
  - BP5240 EMERITUS POLICY – NEW
  - BP5250 VOLUNTEERING AT CWI - NEW
  - **(M) BROWNING: WAIVE 2<sup>ND</sup> READING AND APPROVE BP4030, BP4304, BP5240, AND BP5250 WITH RECOMMENDED CHANGES. THE MOTION CARRIED UNANIMOUSLY.**

#### 1<sup>ST</sup> READING STRATEGIC PLAN

- Documents reviewed and discussed.
- **(M) HURLBUTT: WAIVE 2<sup>ND</sup> READING AND APPROVE THE CWI STRATEGIC PLAN AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

#### 2<sup>ND</sup> READING SPECIAL COURSE FEES

Bert Glandon

- **(M) BASTIAN: WAIVE 2<sup>ND</sup> READING AND APPROVE SPECIAL COURSE FEES AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

#### OUT OF DISTRICT TUITION REPORT

- Group discussion.
- Chair Bastian and Trustee Hurlbutt will work on a proposed outline to present at next Trustee meeting.

#### DUAL CREDIT DELIVERY WORK PLAN

- Chair Bastian reviewed the packet of documents.
- **(M) BROWNING AND AMENDED BY BASTIAN: AUTHORIZE GEE CONSULTING TO CREATE A DUAL CREDIT IMPLEMENTATION PLAN AND SYSTEM FOR NOT MORE THAN \$21859.00 TOTAL OR NOT MORE THAN \$7286.00 PER INSTITUTION. THE MOTION CARRIED UNANIMOUSLY.**

**PRESIDENT'S REPORT**

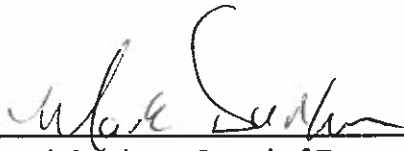
- President Glandon reviewed the packet of documents.
- Chair Bastian appointed Trustees Hurlbutt and Niland to coordinate town hall meetings.
- Jennifer Couch presented update on the Moore Information Group.
- Assistant Vice President Craig Brown presented information on the proposed Environmental Scan Strategy.

**EXECUTIVE SESSION**

**(M) Bastian: At 3:15 p.m. Chairman Bastian to go into executive session under Idaho Code Sections Idaho Code Sections 67-2345(1)(a)(c): To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency;**

Stanley Bastian	aye
Mary (M.C.) Niland	aye
Guy Hurlbutt	aye
Gordon Browning	aye

At 5:10 p.m. Chair Bastian adjourned the meeting.



Mark Dunham, Board of Trustees Secretary