



Board of Trustees Regular Meeting Minutes
9:00 a.m.

President's Conference Room, Suite 201
6056 Birch Lane
Nampa, ID 83687

February 19, 2013

CALL TO ORDER AND VERIFICATION OF QUORUM

Chairman Stan Bastian called the meeting to order at 9:00 a.m. and verified that a quorum of the Board was present at the meeting.

ATTENDANCE

Trustees: Stanley Bastian – Chair
Mary “M.C.” Niland - Vice Chair (excused at 11:40)
Gordon Browning – Secretary/Treasurer
Mark Dunham
Guy Hurlbutt

Also present: Bert Glandon, President
David Shellberg, Interim VP Instruction and Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Terry Blom, AVP, Enrollment & Student Services
Denise Kohtz, Executive Director, Human Resources
Elina DiCostanzo, Executive Director, Advancement and CWI Foundation
Brenda Pettinger, Dean, General Education
Susan Knights, Assistant Dean, Science, Technology, Engineering, & Mathematics
Mary Young, Math Faculty

PLEDGE OF ALLEGIANCE

- 1. (M) BASTIAN: MOVE TO AMEND THE AGENDA TO MOVE THE EXECUTIVE SESSION TO IMMEDIATELY AFTER DISCUSSION OF THE COLLEGE ADVISORY COUNCIL. MOTION PASSED UNANIMOUSLY**

- This action had to be taken because two of the Trustees needed to leave early. It was important to have the input of everyone at Executive Session.

CALL FOR PUBLIC COMMENT

- None

CONSENT AGENDA

- Amended 2-6-13 minutes to reflect that Trustee Hurlbutt was in attendance.

2. (M) DUNHAM: MOVE TO ACCEPT THE CONSENT AGENDA ITEMS AS AMENDED. MOTION PASSED UNANIMOUSLY.

ONLINE MATH PROGRAM PRESENTATION

- Susan Knights introduced math faculty Mary Young, who presented about the program.
- Students Scott Moore, Allison van Komen, and Tyler Lilya demonstrated some of the online functionality and shared about their experiences.

COLLEGE ADVISORY COUNCIL

- Trustee Niland updated the Board about the Council.
- Interested in community engagement, as well as specific focus areas for CWI's future programs that could bring industries to the valley.

EXECUTIVE SESSION

At 10:10, Chairman Bastian, MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

- Stan Bastian aye
- Mary "M.C." Niland aye
- Gordon Browning aye
- Mark Dunham aye

The Board returned to open session at 11:35 a.m.

3. (M) NILAND: MOVE TO APPOINT DAVID SHELLBERG AS VICE PRESIDENT OF INSTRUCTION AND STUDENT SERVICES, BASED ON THE RECOMMENDATIONS OF THE PRESIDENT AND THE FACULTY SENATE. MOTION PASSED UNANIMOUSLY

- **DISCUSSION:** Chairman Bastian asked that the letter of recommendation from the Faculty Senate, which supported the retention of David Shellberg in the above role, be placed in the record.

FOUNDATION/BOARD RELATIONSHIP

- Trustee Hurlbutt discussed the Foundation's search for board members
- Chairman Bastian asked that the Foundation look into establishing a grant to help students who need temporary assistance for emergencies.

EMSI REPORT-ECONOMIC IMPACT STUDY (DRAFT)

- Craig Brown presented the draft plan.

STRATEGIC PLAN, 2014-2018, SECOND READING

- Craig Brown presented the plan.
- VP Brown introduced the new objective for introducing the Voluntary Framework of Accountability (VFA).

4. (M) BASTIAN: MOVE TO INCORPORATE OBJECTIVE NUMBER FOUR INTO INSTITUTIONAL PRIORITY ONE OF THE STRATEGIC PLAN, AND TO INSTRUCT STAFF AND INSTRUCTORS TO TAKE THE NECESSARY STEPS TO IMPLEMENT. MOTION PASSED UNANIMOUSLY

- **DISCUSSION:** Trustee Browning suggested that the faculty and staff be willing to take the chances in leadership necessary for implementing the VFA.

5. (M)HURLBUTT: MOVE TO ACCEPT THE 2014-2018 CWI STRATEGIC PLAN AS AMENDED. MOTION PASSED UNANIMOUSLY.

HUMAN RESOURCES SALARY SURVEY UPDATE

- Denise Kohtz presented the work on the salary survey to date as an informational item.

STUDENT TUITION AND FEES DISCUSSION

- Cheryl Wright presented the current tuition and fee structure for informational purposes.
- There will be a recommendation for first reading at the March Board meeting.

IDAHO COMMUNITY COLLEGE INTERNET DELIVERY DUAL CREDIT CONSORTIUM

- Chairman Bastian asked that the current memorandum be distributed to the Trustees.

PRESIDENT'S REPORT

- President Glandon presented the report items.

6. (M)HURLBUTT: MOVE TO ADJOURN. THE MOTION PASSED UNANIMOUSLY.

Chairman Bastian adjourned the meeting at 1:30 p.m.


Gordon Browning, Board of Trustees Secretary

3-19-13
Date Signed