



BOARD OF TRUSTEES MINUTES

**PRESIDENT'S CONFERENCE ROOM
6056 BIRCH LANE, NAMPA ID
April 28, 2010**

CALL TO ORDER AND VERIFICATION OF QUORUM

Chair Guy Hurlbutt called the meeting to order at 9:00 a.m. and verified that a quorum of the board was present at the meeting.

ATTENDANCE

Trustees: Guy Hurlbutt
 Mary (M.C.) Niland
 Stanley Bastian
 Mark Dunham
 Tammy Ray

Also present: Bert Glandon, President
 Rick Aman, Vice President of Instruction
 Cheryl Wright, Vice President of Finance and Administration
 Donna Robinson, Executive Assistant to the President
 Rich Stover, Attorney

CONSENT AGENDA

a. APPROVAL OF MINUTES

Chair Hurlbutt called for remarks regarding the meeting minutes. Trustee Ray and Trustee Dunham suggested two corrections.

(M) Bastian: approve the minutes as corrected for the meetings held March and April, 2010. The motion, seconded by Trustee Niland, carried unanimously.

b. FINANCIAL REPORT

Cheryl Wright reviewed financial documents with Trustees.

(M) Hurlbutt: approve the financial report as presented. The motion carried unanimously.

PUBLIC COMMENT

None

BUDGET DISCUSSION

Cheryl Wright provided handouts of the financial portion of the California Collegiate Brain Trust (CCBT) reports.

Trustee Hurlbutt referred the group to sections six and seven. All trustees stated that portions of these sections do not accurately represent the actions of CWI.

President Glandon asked the group to review section five. It is the intention of CWI to partner with corporate resources to expand the programs to better serve the community.

President Glandon will place a call to Darroch Young of CCBT and request a review of these sections.

Neither the Trustees nor President Glandon wish to influence the CCBT report but rather provide input.

CCBT representatives will be presenting their final report at the May 2010 Board of Trustee Meeting.

STUDENT LEADERSHIP INTRODUCTIONS

Dean of Enrollment and Student Services Terry Blom introduced members of the CWI Student Senate 2009-2010: Steven Harder, Jr. - *Student Body President*; James Kirby - *Student Body Vice President*; Brandon Hunt - *Senator*; Matthew Barber - *Senator*; Russ Keely - *Senator*.

Student leaders spoke with the board regarding the process of creating the mission statement. The team also plans to present the duties, responsibilities, and minimum qualifications for student leadership to the board late this summer.

Student Body President, Steven Harder Jr., would welcome help from trustees in developing the constitution.

President Glandon thanked the founding members of CWI student government for taking on a huge role and responsibility. We are proud of the enthusiasm and commitment the students are showing. President Glandon encouraged the senators to engage the student body as a whole in the election process.

Each Trustee and President Glandon offered their assistance to the student leadership team during this development phase. These students are to be commended for the work they are performing. Students will work with Alicia Peterson and Donna Robinson to contact Trustees as needed.

GENERAL EDUCATION PROGRAM PRESENTATION

Dr. Rick Aman introduced Chair of Natural and Physical Sciences, Steve Lysne. Steve Lysne works to provide experiences to undergraduate students to encourage interest in scientific programs,

prepare students for a course of study and a career in research, and assist students in finding placement in undergraduate research programs at a four-year institution.

Steve Lysne introduced CWI student, Gabriel Garcia. Gabriel is a first-generation, general education transfer student who received a student work-study research assistantship. Gabriel is studying the freshwater mollusks of the Sawtooth National Recreation Area in addition to his full-time coursework.

Gabriel made a PowerPoint presentation of his work and finding for the board. He plans to transfer to the University of Idaho to study molecular biology.

Gabriel chose CWI because it is close to home and his former high school. Gabriel also appreciates the affordable tuition.

EXECUTIVE SESSION

At 10:55 a.m. motion was made by Trustee Hurlbutt, seconded by Trustee Dunham, to go into executive session under Idaho Code Sections 67-2345(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Guy Hurlbutt	aye
Mary (M.C.) Niland	aye
Stanley Bastian	aye
Mark Dunham	aye
Tammy Ray	aye

At 12:25 p.m., a motion was made to return to open session by Trustee Hurlbutt.

RECALL TO ORDER AND VERIFICATION OF QUORUM

Chair Guy Hurlbutt recalled the meeting to order at 12:30 p.m. and verified that a quorum of the board was present.

ATTENDANCE

Trustees:	Guy Hurlbutt
	Mary (M.C.) Niland
	Stanley Bastian
	Mark Dunham
	Tammy Ray

Also present:	Bert Glandon, President
	Rick Aman, Vice President of Instruction
	Cheryl Wright, Vice President of Finance and Administration
	Donna Robinson, Executive Assistant to the President
	Rich Stover, Attorney

(M) Dunham: At the July, 2008 Board meeting the CWI Board of Trustees passed the following motion: "CWI will accept Selland College employees with commensurate duties at their current salaries for fiscal year 2010. The continuation of the salaries of all CWI employees will be contingent on hiring a consulting firm to examine the salary levels and the salaries may be adjusted up or down depending on the findings of the consultants." Today, we received CCBT's five-year financial projections and Ms. Lynn McConnell's Compensation Analysis and Range Recommendations. In furtherance of this Board's July 2008 motion to review and potentially adjust compensation packages, and based upon the results of CCBT's financial projections and Ms. McConnell's Compensation Analysis, it appears that certain employment categories at CWI are not consistent with comparable positions throughout the West. It also appears that the CCBT report makes it clear that CWI will not have a balanced budget, and will in fact be in a deficit, without budgetary adjustments. Based on these findings and pursuant to Article IV, Section B, "Compensation Policies" of the College's personnel policy manual I move that the CWI Board of Trustees authorize the administration to balance the budget through actions if necessary including but not limited to compensation and personnel adjustments. The motion carried unanimously.

POLICIES

Tab 4: First Reading: Investment Policy Tammy Ray
Tammy Ray presented the Investment Policy for review and group discussion.

(M) Niland: waive the second reading and adopt this policy. The motion carried unanimously.

Tab 5: First Reading: Public Records Request Fee Schedule Tammy Ray
Tammy Ray presented the Public Records Request Fee Schedule Policy for review and group discussion.

(M) Dunham: waive the second reading and adopt this policy with appropriate additions. The motion carried unanimously.

Tammy Ray excused at 12:40 p.m.

PRESIDENT'S REPORT

President Glandon and Rick Aman provided an accreditation update. Documents related to accreditation are available on the CWI portal. Trustees have agreed to participate on the following "Standards" committees:

Governance: Mark Dunham
Professional Technical Education: Stan Bastian
Community Outreach: M.C. Niland
Financial Resources: Tammy Ray

Group discussion regarding Idaho Power transmission lines and the Nampa campus. Chair Hurlbutt has had a discussion with Idaho Power Government Affairs. Chair Hurlbutt or Trustee Dunham will contact Idaho Power for additional meetings. Rich Stover mentioned that the State Board of Education approval process may have to be involved.

The final interviews have been set for the top three candidates for Dean of General Education. Over thirty people applied.

Group discussion regarding the potential need to issue a RFP for Real Estate Services. Trustees requested President Glandon bring back information to the trustees regarding the other community colleges in Idaho and how they handle these issues.

President Glandon asked the group to consider the need for audit services RFP. While we are not dissatisfied with the current firm, it would be advantageous to have a firm with more higher education experience.

Recommended date and time for Public Budget Discussion:

CWI Nampa Campus

August 17, 2010

2:00-6:00 p.m. Regular Trustee Meeting

6:00-7:00 p.m. Public Budget Discussion

(M) Hurlbutt: approve Public Budget Discussion for August 17, 2010. The motion carried unanimously.

OLD BUSINESS

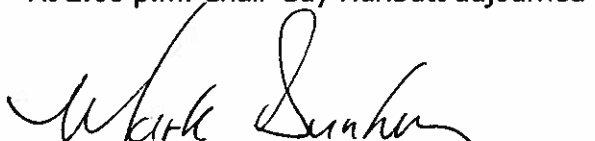
None

NEW BUSINESS

None

ADJOURNMENT

At 2:00 p.m. Chair Guy Hurlbutt adjourned the meeting.


Mark Dunham, Board of Trustees Secretary