

Administrative Procedure 4351 Tobacco-Free Campus

Board Policy 4350 Tobacco Free Campus

Adoption History: 2/21/12; 10/16/12; 9/16/13

The College of Western Idaho is committed to providing a safe and healthy environment for its employees, students and visitors. In light of findings of the U.S. Surgeon General that exposure to secondhand tobacco smoke and use of tobacco are significant health hazards, it is the intent of the Board to establish a tobacco-free environment. This will be accomplished in two phases, as outlined below:

Effective immediately, the following restrictions apply:

- Smoking, the use of electronic cigarettes, the burning of any type of pipe, cigar, cigarette, or similar product, and chewing tobacco is prohibited in all campus buildings as well as in all vehicles owned, leased or rented by the College. Smoking is also prohibited within 50 feet, approximately 20 paces, of all campus buildings. Smoking is only allowed in designated smoking areas.
- Organizers and attendees at public events using CWI facilities, such as conferences, meetings, public lectures, social and cultural events will be required to abide by the College's Smoking Restrictions Procedure. Organizers of such events are responsible for communicating and enforcing this procedure.
- Distribution and advertisements of tobacco products on campus are prohibited.

Effective January 2015, the following tobacco-free restrictions apply:

- The use, distribution, or sale of tobacco products, any type of pipe, cigar, cigarette, or similar product, and chewing tobacco including any smoking device, or carrying of any lighted smoking instrument, electronic cigarettes, or hookahs, in college buildings or on college premises, at events on college premises, or in college-owned, rented or leased vehicles, will be prohibited.
- All college employees, students, visitors and contractors are required to comply with this policy, which shall remain in force at all times. The College reserves the right to initiate disciplinary procedures against any individual found to be in continuous violation of this policy; however all faculty, staff and students have a collective responsibility to promote the safety and health of the campus community and therefore share in the responsibility of enforcement. Individuals observed smoking are to be reminded in a professional and courteous manner of the College policy. Appropriate signage will be posted in campus facilities, on the College of Western Idaho website and elsewhere to inform members of the campus community and visitors of the Tobacco-Free Campus Policy.
- This policy will be communicated in appropriate college publications and contracts. College publications include, but are not limited to, electronic notifications, handbooks, brochures and other college-generated materials.
- The College of Western Idaho will promote prevention and education initiatives that actively support non-use and address the risks of all forms of tobacco use. CWI will offer programs and services that include practical evidence-based approaches to end tobacco use for students and employees who want to quit.
- The Department of Risk Management will coordinate all appropriate college resources for policy notification, education, promotion, support, and assessment to ensure successful implementation.