



REQUEST FOR EXCEPTION TO ACADEMIC REQUIREMENTS

One Stop Student Services - onestop@cwidaho.cc - 208.562.3000 phone - 888.562.3216 fax
5500 East University Way - Nampa, ID 83687 - www.cwidaho.cc

This form is used to request exceptions to academic and degree requirements for graduation purposes. **It is the student's responsibility to provide rationale and/or documentation justifying the exception requested.** Once the form has been completed and all approval signatures have been obtained in the proper order (see below), return the form to One Stop Student Services for processing.

LAST NAME FIRST NAME M.I.

STUDENT ID -OR- SOCIAL SECURITY NUMBER

PHONE NUMBER (INCLUDING AREA CODE)

DATE OF BIRTH

MAJOR

ANTICIPATED GRADUATION DATE

REQUEST FOR EXCEPTIONS

Please describe in detail the following:

- 1) Requirement for which you are requesting an exception, (For example, specific courses from major requirement or specific general education requirement (Humanities, Social Science, Math, etc.):

Check One : Major/Program Requirement General Education Other degree/certificate requirements

- 2) The course(s) you are requesting to substitute for the above requirement

- 3) Your justification, including supporting documentation. You may attach additional pages if needed.

APPROVAL SIGNATURES

Students must obtain signatures in the order listed below.

1. _____
ADVISOR SIGNATURE

DATE

2. _____
DEPARTMENT CHAIR SIGNATURE

DATE

3. _____
INSTRUCTIONAL DEAN OR ASSOCIATE VP OF INSTRUCTION SIGNATURE

DATE

STUDENT SIGNATURE

STUDENT SIGNATURE

DATE

CWI delivers college credit instruction, certificates and degrees through its memorandum of understanding with College of Southern Idaho (CSI). CSI is accredited through The Northwest Commission on Colleges and Universities (NWCUU).