





# CWI Academic Suspension Contract

One Stop Student Services - onestop@cwidaho.cc - 208.562.3000 phone - 888.562.3216 fax  
5500 East Opportunity Drive - Nampa, ID 83687 - www.cwidaho.cc

\_\_\_\_\_  
LAST NAME FIRST NAME M.I.

\_\_\_\_\_  
STUDENT ID

\_\_\_\_\_  
EMAIL ADDRESS OR PHONE NUMBER (INCLUDING AREA CODE)

\_\_\_\_\_  
DATE OF BIRTH

This contract agreement is a tool provided by the Administration of the College of Western Idaho to assist you in the process of establishing your academic status towards Good Academic Standing status at this institution. Your ability to continue to use this school to pursue your educational/career goals will be based on your performance within this agreement and needs to be taken seriously by you.

The College understands that all of our lives are full of changes, some we are able to plan for and some that are unexpected. This contract will be set up to address your specific educational needs and will be very structured to help you meet those needs. Once the contract is finalized there will be restrictive limitations to the amount and type of changes which can be made to the Suspension Contract and still make the contract “successful”. Once a student is completely registered for courses, only the reduction of credit schedule load, auditing a class that is indicated on the class schedule, adding a course(s) that has not started due to class cancellations beyond the student’s control, moving into a lower course level, or moving to a different class section (with the approval of the intended class instructor), will be allowed under the supervision of the assigned advisor and these Suspension Contract course changes must be made by the end of the business day on the last day to add a class. Any other modifications to the Suspension Contract will render that specific Suspension Contract unsuccessful.

Internship, independent study, co-op type classes will not be available for use. The use of classes taught online may be considered under special circumstances only. The Academic Renewal policy will not be available to students who are under the Suspension Contract. While on Suspension Contract, no change of declared major will be made by the student without approval from the assigned advisor. Changing your declared major without the advisor’s permission will deem the agreed upon Suspension Contract unsuccessful.

Too much change, even change due to circumstances beyond your control, may make it necessary to discontinue the Suspension Contract for this semester. CWI Administration has given you two consecutive semesters to prove your ability to meet the contract standards. We sincerely hope you are able to do that and then continue in school with us. If not, you will be dismissed from school for one (1) semester (not including summer). When you return, you will again be under the Suspension Contract program with the next suspension period being for one (1) full academic year (fall, spring, and summer).

Note: Students on a Suspension Contract will follow the Suspension Contract stipulations which may be more restrictive than the published College rules and regulations, with the primary advising role being assigned to the One Stop Student Services office until the Suspension Contract process is completed.

*[For further Suspension Contract and procedure information, please refer to your copy of the Suspension Contract Information sheet.]*

This contract will be considered “successful” if you complete all assigned courses at a “C” grade or higher. You will remain on Suspension Contract until your cumulative CWI GPA<sup>1</sup> reaches at least the 2.00 level as needed for Good Academic Standing status. After reviewing the above information, the next part of the contract process is determining the appropriate number of credits to be taken and the classes to be included in your schedule. We hope this semester goes well for you.





## Degree Completion Plan – Advising Worksheet

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The advising relationship is an important one within the college community, and both advisor and advisee understand there is an open invitation to seek advising services when needed or desired. It is recommended all basic skills course requirements (especially pre-college level courses in English and math) be completed first. Once basic skills requirements are met, the student and advisor should discuss the degree of choice and select courses appropriate for the program. It is important to pay close attention to courses that are sequential or only offered during certain semesters.

You can use the grids below to plot sequential courses and lay out a big-picture plan for completing your CWI degree. Not all courses are offered every semester, but this tool will help you visualize the way courses work together in order. This grid can be used to provide a degree completion plan for academic suspension status.

Semester:	
Course Code	Credits

Semester:	
Course Code	Credits

Semester:	
Course Code	Credits

Semester:	
Course Code	Credits

Semester:	
Course Code	Credits

Semester:	
Course Code	Credits

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date